Protocols for

Appendix H: Hair Salons and Barbershops

Appendix R: Personal care services (i.e. esthetician, skin care and cosmetology services; electrology; nail salons; body art professionals, tattoo parlors, microblading and permanent make-up; and piercing shops; and massage therapy (in non-healthcare setting).
Our Services

- **Consumer**
  - Consumer Counseling
  - Complaint Investigation
  - Foreclosure Prevention
  - Center for Financial Empowerment

- **Business**
  - Concierge
  - LA County Certification
  - Procurement Technical Assistance Center (PTAC)
  - Minimum Wage

- **Both Consumers and Businesses**
  - Mediation
  - Small Claims Advisors

Telephone: 1-800-593-8222
Website: [https://dcba.lacounty.gov/](https://dcba.lacounty.gov/)
Re-closure of Businesses as of 7/1/2020 in LA County.

- Restaurant indoor dining. Still permitted are curbside, takeout, delivery and outdoor dining
- Bars, Breweries, Brewpubs, Pubs, Wineries, and TastingRooms (Except for Retail Sales, which Can Be Open)
- Movie Theaters
- Family Entertainment Centers (i.e. bowling alleys, miniature golf, batting cages and arcades)
- Zoos and Museums
- Cardrooms
Requirements for Hair Salons and Barbershops: Appendix H

- Workplace policies and practices to protect employee's health
- Measures to ensure physical distancing
- Procedures to ensure infection mitigation
- Effective communication with employees and the public
- Ensuring equitable access to critical services
Every business must implement measures outlined.

If not implemented, be prepared to explain why it does not apply.
Workplace policies and practices to protect employee’s health

31 Measures under this section

Establish, post and distribute clear guidelines for all employees

- Designate an on-duty employee responsible for monitoring compliance with an established plan.
- Require the immediate self-quarantine of employee(s) that had a workplace exposure.
- Access to COVID-19 test to determine additional workplace exposure.
- Leave policies should be flexible and non-punitive and allow sick employees to stay home and away from co-workers.
Workplace policies and practices to protect employee’s health

Symptom checks - Daily

- Create a check list for COVID-19 symptoms for employee for self-declaration.
- A temperature check should be done at the worksite if feasible.
- Must be conducted before employees enter the workspace.
- These checks can be done remotely or in person upon the employees' arrival.
- 5+ cases withing the workplace within a span of 14 days, employer should report the outbreak to Dept. of Public Health at t (888) 397-3993 or (213) 240-7821.
Workplace policies and practices to protect employee’s health

Sample list of COVID-19 Symptoms

This list of symptoms is not all inclusive

- FEVER OR CHILLS
- SHORTNESS OF BREATH
- COUGH
- FATIGUE
- MUSCLE ACHES
- NEW LOSS OF TASTE
- HEADACHES
- SORE THROAT
- NAUSEA AND/OR VOMITING
- RUNNY NOSE

http://publichealth.lacounty.gov/media/Coronavirus/docs/business/EmployeeScreening.pdf
Workplace policies and practices to protect employee’s health

PPE (Personal Protection Equipment)

- Employer must offer at no cost a cloth face covering, face shields and if necessary disposable gloves to all employees.

- Wash stations including hand sanitizer, soap and water, must be readily available and plenty of time given to employees.

- Stagger breaks to ensure social distancing.
13 Measures under this section

Building – Six-feet of physical distancing:

- Provide a one-way single entrance and a separate single exit for clients if possible.
- Limit on-site capacity to always allow a minimum of 6 feet distance between employees. Track occupancy rate.
- Mark 6 feet intervals in Hair/Styling workstations, Common Areas, Break rooms and Public seating areas.
- Establish directional markings in Hallways, Restroom, Reception, and Foot Traffic areas.
- If possible, redesigned and or Install Physical barriers (Plexiglass) in Haircut/Styling Stations, or when necessary.
Measures to ensure physical distancing

Building – Six feet distancing:

- Stagger clients’ appointments to reduce reception congestion and to provide sufficient time to disinfect and sanitize all tools and hair cut/styling station.

- Employees are discouraged from congregating in high traffic areas (i.e. hallways, stairwells, break rooms, bathrooms, etc.)

- Commons areas (i.e. break rooms) must be restricted / redesigned/ or closed.

- All non-employees, vendors and delivery personnel must adhere to the required physical distancing and use face coverings when entering the premises.
Measures to ensure physical distancing

For Staff-Six feet distancing:

- A staff person, wearing a cloth face cover and or gloves is posted near the entrance to greet, direct customers and to ensure physical distancing.

- Staff wearing face coverings and if feasible with face shields and disposables gloves, are positioned 6 feet from each other and from clients to provide services *if possible*).

- Bins should be used to pass appropriately ordered packaged items or receipts to clients.
26 Measures under this section

For the Establishment:

- Maintain and check the HVAC system and ensure air flow throughout the establishment.

- Eliminate shared materials (i.e., clippers, hair cutting equipment, staplers, gloves, tools, notepads, pens, coffee mugs, etc.) whenever possible.

- A scheduled cleaning, disinfecting, and sanitizing plan must be implemented to address common areas and frequently touched objects (e.g., restrooms, chairs, shampoo bowls, spray nozzles, doorknobs or handles, light switches, handrails, etc.) must be disinfected regularly using EPA approved disinfectants.
For the Establishment:

- A staff worker per shift must be designated to oversee and enforce cleaning/sanitization and disinfection procedures. A cleaning log must be kept.

- Restrooms must be cleaned/sanitized and disinfected every hour using approved EPA disinfectants. A cleaning log must be kept.

- Install touchless dispensers for hand sanitizer, soap, paper towel and trash dispenser.

- The entire building must be deep cleaned regularly by a professional service.
Procedures to ensure infection mitigation

For Staff:

- All Staff must always wear face coverings.
- A new smock or cape must be utilized for each customer.
- Staff/ Hair professionals do not attend to multiple clients. Services must be completed before attending to another client.
- All cutting and styling equipment including workstations must be disinfected and sanitized prior of attending to a client.
For Customers

Procedures to ensure infection mitigation

For Clients

Clients must always wear a cloth mask. Including children over the age of 2

Hand sanitizers, tissues and trash cans must be available to Clients throughout the Facility

Clients are encouraged to come in with freshly cleaned hair

Clients who refuse to wear cloth face coverings will be refused service and asked to leave
5 Measures under this section

- A copy of the protocol must be distributed to all employees and posted at all public entrances to the facility. For a copy, click on the below link below, click on “Reopening Protocols”, Hair Salons and Barbershops Protocols“ to find the English version, Soon to follow with other language translations :
  http://publichealth.lacounty.gov/media/Coronavirus/

- Signage has been posted to provide clear guidelines to the public about safety including a signage posted advising employees and visitors to not enter if they have a cough or fever.

- Online outlets of the establishment (website, social media, etc.) provide clear information about policies, hours, appointment, face coverings, prepayment, etc.
Ensuring equitable access to critical services

3 Measures under this section

- Services that are critical to the customers/clients have been prioritized.

- Transactions or services that can be offered remotely have been moved on-line.

- Guidelines and access to the establishment must meet the Americans with Disability Act (ADA) requirements and those at high risk in public places.
http://publichealth.lacounty.gov/media/Coronavirus/guidances.htm#business

- PPE Vendor list,
- Notice to Customers Poster
- Workplace Managers
- Custodial Staff
- Field Staff
- Guidance for Cloth Face Coverings
- Cloth Face Coverings (Infographics)
- Cleaning and Disinfection Matrix
- Handwashing.
For more information

- Dept of Consumer and Business Affairs website [https://DCBA.LACounty.gov/](https://DCBA.LACounty.gov/)

- Disaster Help Center
  - Hours: M to F 8:30 a.m. – 5:30 p.m.
  - Tel: (833) 238-4450
  - Email us at: DisasterHelpCenter@LACounty.gov